

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of public hearing of the Board of ESD Commissioners of Medina County Emergency Services District No. 5 to be held on **Thursday May 19, 2022, at 6:00 p.m., at 211 Pearson St., Natalia, Texas 78059**

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*

Consider, discuss, and take appropriate action on the following items:

- 3) **Reading and approval of the minutes of the previous meeting:**
- 4) **Report of Service Providers in District: Consider, Discuss and Possible Action**
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Inventory
 - b. Inform and request.
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. Inventory
 - b. Trucks' report/status
 - c. Inform and request.
- 5) **President's Report: Inform, Consider, Discuss and Possible Action**
 - A. New Apparatus funding
 - B. VFD Physicals
 - C. VFD retention incentive
 - D. Discussion and possible action on possible purchase of property for a new station; the District reserves the right to enter into a Closed Meeting on this matter pursuant to Section 551.072, Texas Government Code.
- 6) **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative expenses
 - C. Budget review-1st quarter
 - D. Payments
 - E. 2021 audit status for NVFD/ESD5 - *list*
- 7) **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. NIMS 300 & 400 joint training class
 - B. Website update
 - C. OMA/PIA and other training
 - D. Requests for discussion items to be added to next month's agenda.
- 8) **Adjourn.**

I, Elizabeth K. Cargile, Secretary for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us/>. Said notices remained so posted continuously for a minimum 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

By: Elizabeth K. Cargile
Medina County ESD #5 Commissioner

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.072 (Real Property) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

COPY

Posted
HOUR 1:17pm

MAY 13 2022

GINA CHAMPION
County Clerk, Medina County, TX
By J. Champion Deputy

MEDINA COUNTY EMERGENCY SERVICES
DISTRICT NO. 5
Regular Meeting Minutes for
May 19, 2022

1. CALL TO ORDER AND ESTABLISH QUORUM:

President M. Rodriguez called the meeting to order at 6:04 p.m. A quorum was established with Commissioner's Maria Sanchez, and Elizabeth Cargile present.

2. PUBLIC COMMENTS:

None

3. READING AND APPROVAL OF MINUTES:

The Commissioners reviewed the minutes of the previous meeting.

MOTION: Commissioner Sanchez moved to adopt the minutes of the public hearings presented to the Board second by President Rodriguez; no discussion, passed unanimously.

4. SERVICE PROVIDER REPORT:

A. LVFD-Lucas Martinez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. Inventory was received and emailed to the BOESC.

b. No items for inform and request.

B. NVFD-Assistant Chief Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file. Profit and Loss YTD was received.

a. Inventory will be emailed to Secretary Cargile.

b. Request for bid on truck #280 will run in the Devine News for 2 (two) weeks after being received from Attorney.

c. Asst. Chief Gilbert Rodriguez informed that the Texas Fire Incident Reporting System (TEXFIRS), has developed a system to work with the County dispatch system to improve and forward the e-dispatch system.

Medina County Commissioners' Court will receive this report and information at the June 6th meeting, NVFD and 6 other departments in Medina County are also willing to participate.

Currently the NVFD has 4 new members, 2 of which are local police officers, 1 of whom carries an out of state certified FF certificate.

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5. REPORT FROM PRESIDENT:

- A. Resolution for acceptance of loan for new apparatus from Government Capital.

MOTION: Commissioner Cargile moved to allow the Board to move forward with a loan for the new apparatus in case the Forestry service cancels the grant for the continued delays, seconded by Vice-President Sanchez, being no discussion, motion passed unanimously.

- B. VFD Physicals: Waiting on pricing from physicians for physicals.
C. Pay per call incentives will be further discussed at the June meeting.
D. Discussion and possible action on possible purchase of property for a new station will be addressed upon the return of Commissioner L. Rodriguez.

6. REPORT FROM TREASURER:

- A. QuickBooks presentation of M&O and I&S are attached. Spreadsheet of tax revenue and disbursements are attached.

- B. Administrative expenses – Secretary Cargile is requesting compensation in the amount of \$2,500.00 for financial duties performed from Jan. thru Apr.

MOTION: Commissioner Sanchez moved to allow Secretary Cargile compensation, seconded by President Manuel Rodriguez, being no discussion, motion passed unanimously.

- C. First quarter budget review postponed until June meeting.

- D. Assistant Treasurer Gonzalez reported payments made or due as follows:

<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
SAFE-D	Annual dues	\$550.00	888
BAJB	Legal fees	40.00	889
E.K. Cargile	Compensation	2,500.00	890

MOTION: Commissioner Sanchez moved to approve payments as shown above, second by Commissioner M. Rodriguez; no discussion, motion passed unanimously.

- E. Update: Auditor has all paperwork from the MCESD#5 and the NVFD. audit status update at June meeting.

7. SECRETARY'S REPORT:

- A. No further discussion on the NIMS 300 & 400 classes.
B. Website updates-none
C. Board members need to take the OMA/PIA online training and present the certificate to the Secretary for filing. Please see the websites listed on the Commissioner's packet for links to the classes.

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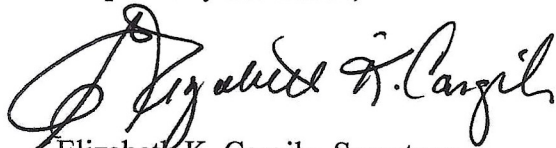
D. ITEMS FOR REVIEW, DISCUSSION & ACTION MEETING:

- a. Medina Co-op grant truck opportunity.
- b. VFD incentive programs -pay per call
- c. Operations/Status of apparatus
- d. NVFD department remodel or build new
- e. Receipts for any new equipment purchases.
- f. Audit status for NVFD and MCESD #5
- g. First quarter budget review

8. ADJOURNMENT:

Commissioner Cargile moved to adjourn the meeting; second by Commissioner Sanchez. The meeting was adjourned at 6:42 p.m.

Respectfully submitted,



Elizabeth K. Cargile, Secretary

Approved by 